



MTI COLLEGE

Placement Rate Calculations Career Services

Policy:

The career services department calculates and communicates job placement rates on a weekly and annual basis. There are two rates that are used to monitor job placement: unadjusted and adjusted. They are defined as follows:

Unadjusted Rate represents the percentage of total graduates who obtain employment in or related to their field of study. The unadjusted rate is calculated by dividing the total number of graduates placed in their chosen or related field of study by the total number of graduates.

- The population of placed graduates includes students who are placed in their field of study or who advance in jobs related to their field of study while they are in attendance or after they have graduated from MTI.
- The unadjusted rate is based on the award year July 1 to June 30. The rate is typically calculated in January immediately following the end of the award year. This allows students who graduate at the end of the award year time to obtain employment so they can be included in the calculation. In addition, this enables the college to ensure that all graduate files that should be included in the calculation are closed out and processed.

Adjusted Rate represents the percentage of graduates actively looking for work who obtain employment in or related to their field of study. The adjusted rate is calculated by dividing the total number of graduates placed in their chosen or related field of study by the total number of graduates less the number of graduates who declined to activate with the career services department and the number who were deactivated from using career services.

- The population of placed graduates includes students who are placed in their field of study or who advance in jobs related to their field of study while they are in attendance or after they have graduated from MTI.
- The following individuals are not included in the calculation: graduates who decline activation or are deactivated by the college because they are: 1) not looking for work in their field of study, 2) continuing their education, 3) choosing not to pursue licensure when it is required for employment, 4) unable to be contacted; 5) employed, but the college cannot verify their employment.
- The adjusted rate is based on the award year July 1 to June 30. The rate is typically calculated in January immediately following the end of the award year. This allows students who graduate at the end of the award year time to obtain employment so they can be included in the calculation. In addition, this enables the college to ensure that all graduate files that should be included in the calculation are closed out and processed.

graduate fail, a waiver will be completed. The Unable to Contact by Phone or Email (UTC)

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- Not Yet Active - Unable to contact graduate
 - The graduate/student has not been activated and career services is unable to reach the graduate/student through various methods of contact.
 - Considered a waiver.

- Placed
 - Status applies to recent or past graduates.
 - Graduate finds employment in his/her chosen or related field of study.
 - Graduate finds employment with the assistance of career services or through his/her own efforts.
 - Graduate obtains his/her license and is placed in a position where licensure is a desired or required qualification for hire. [For employment fields that require licensure]
 - Graduate does not obtain his/her license and is placed in a position for which the graduate qualifies as a result of completing his/her program of study. [For employment fields that require licensure]

- Not Yet Active
 - This is the default Anthology career services status from the time of enrollment.
 - The status applies to current students/graduates.
 - Student or graduate has not met with career services staff to discuss placement or to activate.
 - Not considered a waiver.

- Terminated
 - Status applies to recent or past graduates.
 - Graduate is terminated by career services for a violation of terms.
 - Student is deemed ineligible to receive career services.
 - Not considered a waiver.

Students completing an initial program of study who subsequently continues their education in an additional program of study with the college will be considered to be in a Declined Activation status (waiver). At the time the student completes their second program of study, the student will be considered Not Yet Active, until such time when the student meets with the Career Services department for their placement. The student will remain in Not Yet Active status until such time obtains employment in their chosen or related field of study. The placement should only be counted for the individual program to which the employment position is most closely related. The program of study for which the student did not obtain employment should remain in Active status.

Calculations

Unadjusted Rate

Formula:

$$\frac{\text{Total (verified) number of graduates placed in chosen or related field of study}}{\text{Total number of graduates*}}$$

(*diploma & degree graduates within all statuses, and PM completion)

Adjusted Rate

Formula:

$$\frac{\text{Total (verified) number of graduates placed in chosen or related field of study}}{\text{Total number of graduates*}}$$

Total number of graduates waiver statuses*

(*declined activation + deactivated + not yet active: unable to contact)

Note: The adjusted rate does not include graduates whose employment cannot be verified. In addition, students who were counted as graduates in the prior award year and are removed from the calculation.

Career Services Student Waiver

Student Name: _____ Student ID: _____
Home Phone: _____ Cell Phone: _____
Email Address: _____
Mailing Address: _____
City, State, Zip: _____

Waiver Status:

Declined Activation Continuing Education

Declined Activation Not looking for work for reasons including, but not limited to: military service, health, incarceration, death, or personal. (Reason: _____)

Declined Activation Not looking for work in chosen or related field. This includes individuals who choose not to leave their current place of employment. (Reason: _____)

Declined Activation Other (Reason: _____)

Deactivated Continuing Education

Deactivated Not looking for work for reasons including, but not limited to: military service, health, incarceration, death, or personal. (Reason: _____)

Deactivated